



B.A./B.Com./B.Sc./B.B.A./G.M.T. III - Semester Degree Examination, 10908(New)

Nov./Dec. - 2018

COMPUTER SCIENCE  
(Computer Fundamentals)

Paper - 3.3

(New)

Time : 3 Hours

Maximum Marks : 80

SECTION-A

Answer any TEN from the following

(10×2=20)

1. Who is Father of Computer?
2. Expand ALU, RAM
3. Write any two limitations of computer.
4. What is Software?
5. Name any two Operating System.
6. What is Recycle Bin?
7. Write the shortcut key for copy, paste.
8. What is Table?
9. What is Text Formatting?
10. Write the meaning of cell address.
11. How many rows and columns are available in worksheet?
12. What is presentation?

(2)



**SECTION-B**

(3×5 =15)

Answer any **THREE** from the following

13. What are characteristics of computer?
14. Write the procedure to create icon on the desktop
15. How do you find and replace text in MS word?
16. Write the procedure to save a Workbook.
17. Write a note on Normal view in MS power point.

**SECTION-C**

(3×15 = 45)

Answer any **THREE** from the following

18. Write the features of generation of computers.
19. What is Header and Footer? How do you insert Header and Footer?
20. What is Mail Merge? How do you merge documents?
21. What is Chart? Write the procedure to insert charts.
22. What is slide Transition? Write the procedure to apply slide transition